

COUNCIL

18 May, 2017

APPOINTMENTS – 2017/18

CABINET

Appointed by the Leader (Report 6)

Non-Voting Representatives on Cabinet

Councillor Andrews

Councillor Ridley

(2 Conservative)

LICENSING AND REGULATORY COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor T Khan	Councillor Thay

Councillor Clifford

Councillor Crookes

Councillor Gannon

Councillor Harvard

Councillor B Kaur

Councillor Kershaw

Councillor Lapsa

Councillor Lucas

Councillor Mayer

Councillor Ridley

Councillor Thomas

Councillor Walsh

Political Balance (2017/18)	
Conservative	4
Labour	10

PLANNING COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Seaman	Councillor Mulhall

Councillor N Akhtar

Councillor P Akhtar

Councillor Auluck

Councillor Bailey

Councillor Bains

Councillor Crookes

Councillor McNicholas

Councillor Miks

Councillor Skinner

Political Balance (2017/18)	
Conservative	3
Labour	8

Note: The Cabinet Member for Community Development (Councillor Bigham) is invited to attend meetings of this Committee.

ETHICS COMMITTEE

CHAIR:	Councillor Walsh
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Councillor Andrews

Councillor Bigham

Councillor Gannon

Councillor Mulhall

Labour Group Substitute – Councillor M Mutton

Conservative Group Substitute – Councillor Bailey

***Independent Person (s)**

***Note: There is a separate report on the agenda regarding the appointment of Independent Persons on Ethics Committee**

Political Balance (2017/18)	
Conservative	1
Labour	4

INDEPENDENT REMUNERATION PANEL

5 Independent Members

(Up to 5 to be appointed by the Director of Finance and Corporate Services after consultation with the Group Leaders)

SCRUTINY

Scrutiny Co-ordination Committee

Designated as the Crime and Disorder Committee

CHAIR	DEPUTY CHAIR
Councillor Brown	Councillor Clifford

Councillor N Akhtar

Councillor Andrews

Councillor Gannon

Councillor McNicholas

Councillor M Mutton

Councillor Ridley

Councillor R Singh

Political Balance (2017/18)	
Conservative	2
Labour	7

Co-opted Members for Education Matters

Nomination of the Roman Catholic Church (Currently Mr R Potter)

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

Mrs. K. Jones (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Finance and Corporate Services Scrutiny Board (1)

CHAIR:	Councillor R Singh
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Councillor Auluck

Councillor Bains

Councillor Blundell

Councillor Brown

Councillor Harvard

Councillor Sawdon

Councillor Taylor

Councillor Thay

Political Balance (2017/18)	
Conservative	3
Labour	6

Note: The Chair of the Audit and Procurement Committee (Cllr Bains) has been appointed as a Member of this Board.

Education and Children's Services Scrutiny Board (2)

CHAIR:	Councillor M Mutton
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Councillor Bains

Councillor Kershaw

Councillor Lepoidevin

Councillor Lucas

Councillor Male

Councillor Miks

Councillor Mulhall

Councillor Seaman

Political Balance 2017/18	
Conservative	2
Labour	7

Co-opted Members for Education Matters

Nomination of the Roman Catholic Church (Currently Mr R Potter)

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

Mrs. K. Jones (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Business, Economy and Enterprise Scrutiny Board (3)

CHAIR:	Councillor McNicholas
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Councillor Auluck

Councillor Crookes

Councillor Hammon

Councillor Harvard

Councillor Lancaster

Councillor B Singh

Councillor Sweet

Councillor Taylor

Political Balance 2017/18	
Conservative	3
Labour	6

Communities and Neighbourhoods Scrutiny Board (4)

Designated as the Flood Management Committee

CHAIR:	Councillor N Akhtar
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Councillor Bailey

Councillor T Khan

Councillor Kelly

Councillor Mulhall

Councillor Sawdon

Councillor B Singh

Councillor Thay

Councillor Walsh

Political Balance 2017/18	
Conservative	2
Labour	7

Health and Social Care Scrutiny Board (5)

Designated as the Health Overview and Scrutiny Committee

CHAIR:	Councillor Gannon
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Councillor Clifford

Councillor Kelly

Councillor Kershaw

Councillor Lancaster

Councillor Lapsa

Councillor Mayer

Councillor Miks

Councillor Walsh

Political Balance 2017/18	
Conservative	2
Labour	7

Co-opted Member

1 Representative from Coventry Healthwatch

AUDIT AND PROCUREMENT COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Bains	Councillor Harvard

Councillor Brown

Councillor R Singh

Councillor Sweet

Councillor Taylor

Labour Group Substitute – Councillor Seaman

Conservative Group Substitute – Councillor Sawdon

Political Balance 2017/18	
Conservative	1
Labour	5

COVENTRY HEALTH AND WELL-BEING BOARD

Councillor K Caan	Cabinet Member for Public Health and Sport (Chair)
Councillor Duggins	Leader of the Council
Councillor Ruane	Cabinet Member for Children and Young People
Councillor Abbott	Cabinet Member for Adult Services
Councillor Taylor	Conservative Group Representative

Deputy Chief Executive (People)	(Statutory Appointment)
Director of Public Health	(Statutory Appointment)
Coventry Healthwatch – 2 representatives	(Statutory Appointment)
Coventry and Rugby Clinical Commissioning Group – 2 representatives	(Statutory Appointment)
Martin Reeves	Chief Executive, Coventry City Council
Voluntary Action Coventry – 1 representative	
Coventry University – Vice-Chancellor (or representative)	
Warwick University – Vice-Chancellor (or representative)	
NHS Commissioning Board – 1 representative	
West Midlands Police – 1 representative	
West Midlands Fire Service – Operations Commander Coventry	
Coventry and Warwickshire Partnership Trust – 1 representative	
University Hospitals Coventry and Warwickshire – Chief Executive or representative	
Coventry and Rugby GP Federation – Chief Executive or representative	
Councillor K Caan to be appointed as Chair	
A representative of one of the partner organisations to be appointed as Deputy Chair	

ADVISORY PANELS / PANEL TO BE RE-APPOINTED DURING 2017/18

ADVISORY PANELS TO BE RE-APPOINTED

CORPORATE PARENTING BOARD (TO ACT AS THE CABINET ADVISORY PANEL FOR LOOKED AFTER CHILDREN)

Councillor Ruane	Cabinet Member for Children and Young People (Chair)
Councillor Maton	Cabinet Member for Education and Skills
Councillor M Mutton	Chair of Education and Children's Scrutiny Board (2)
Councillor Seaman	Labour Group Representative
Councillor Male	Shadow Cabinet Member for Education and Skills
Councillor Lepoidevin	Shadow Cabinet Member for Children and Young People
Councillor Blundell	Conservative Group Representative

CABINET MEMBER FOR POLICING AND EQUALITIES - CONSTITUTIONAL ADVISORY PANEL

2 Council Members on Ethics Committee

Councillor Andrews	Conservative Member on Ethics
Councillor Walsh	Labour Member on Ethics

2 Group Secretaries (Labour Group representative to be appointed Chair)

Councillor Cllr Bailey	
Councillor M Mutton	(Chair)

1 Member from Controlling Group

Councillor J Mutton	
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CABINET ADVISORY PANEL – SCHOOL ORGANISATION

(NOTE: Councillors may not be Cabinet Members, one to be the Shadow Cabinet Member for Education and Skills)

Councillor Auluck

Councillor M Mutton

Councillor Seaman

Councillor Male Shadow Cabinet Member for Education and Skills

3 Head Teachers (1 x Primary, 1 x Secondary, 1 x Special)

3 Governors (1 x Primary, 1 x Secondary, 1 x Special)

2 Voluntary Aided Sector (1 x Roman Catholic Diocese, 1 Church of England Diocese)

(NOTE: Chair elected at each meeting and may not be an elected member)

CABINET ADVISORY PANEL - COVENTRY LOCAL DEVELOPMENT PLAN

Councillor Bigham Cabinet Member for Community Development (Chair)

Councillor O'Boyle Cabinet Member for Jobs and Regeneration

Councillor Innes Cabinet Member for City Services

Councillor Seaman Chair of Planning Committee

Councillor Duggins Leader

Councillor McNicholas Chair of Business, Economy and Enterprise Scrutiny Board (3)

Councillor Mulhall Deputy Chair of Planning Committee

NOTE: The Deputy Leader is invited to attend meetings of this Panel.

**CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL -
ELECTORAL ARRANGEMENTS**

Councillor A Khan	Deputy Leader & Cabinet Member for Policing and Equalities (Chair)
Councillor Duggins	Leader and Cabinet Member for Policy and Leadership
Councillor Welsh	Labour Group Representative
Councillor K Caan	Labour Group Representative
Councillor Ridley	Leader of Opposition
Councillor Andrews	Deputy Leader of Opposition

**CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL - THE
COVENTRY AWARD OF MERIT**

Councillor A Khan	Cabinet Member for Policing and Equalities (Chair)
Councillor J Mutton	Cabinet Member for Strategic Finance and Resources
Councillor Brown	Chair of Scrutiny Co-ordination Committee (or their nominee)
Councillor Andrews	Shadow Cabinet Member for Policing and Equalities
Councillor Skipper	Lord Mayor, ex officio
The Honorary Recorder	

**CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL – THE GOOD
CITIZEN AWARD**

Councillor A Khan	Cabinet Member for Policing and Equalities
Councillor O’Boyle	Cabinet Member for Jobs and Regeneration
Councillor Bigham	Cabinet Member for Community Development
Councillor Andrews	Shadow Cabinet Member for Policing and Equalities
Councillor Ridley	Conservative Group Nominee

Councillor Skipper Lord Mayor, ex officio

The Honorary Recorder (Chair)

The Coventry Member of the UK Youth Parliament

Chief Superintendent of Coventry (or nominee)

CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL - DISABILITY EQUALITY

Councillor Thomas Labour Group Nominee

Councillor Abbott Substitute for Labour Group Nominee

ACL PANEL

Councillor Duggins	Leader (Chair)
Councillor A Khan	Deputy Leader (Deputy Chair)
Councillor Abbott	Cabinet Member for Adult Services
Councillor J Mutton	Cabinet Member for Strategic Finance and Resources
Councillor Ruane	Cabinet Member for Children and Young People
Councillor Maton	Cabinet Member for Education and Skills
Councillor O'Boyle	Cabinet Member for Jobs and Regeneration
Councillor Innes	Cabinet Member for City Services
Councillor Bigham	Cabinet Member for Community Development
Councillor K Caan	Cabinet Member for Public Health and Sport
Councillor Ali	Deputy Cabinet Member for Public Health and Sport
Councillor P Akhtar	Deputy Cabinet Member for Policing and Equalities
Councillor Lakha	Deputy Cabinet Member for City Services
Councillor B Kaur	Deputy Cabinet Member for Children and Young People
Councillor Thomas	Deputy Cabinet Member for Community Development
Councillor Welsh	Deputy Cabinet Member for Jobs and Regeneration
Councillor Ridley	Leader of the Opposition
Councillor Andrews	Deputy Leader of the Opposition

NOTE: The Chair of Scrutiny Co-ordination Committee (Councillor Brown), the Chair of the Ethics Committee (Councillor Walsh) and Councillor Lucas are invited to attend meetings of this Panel and the Leader or Deputy Leader are able to invite other member(s) or individual(s) to Panel meetings as required.

1. The terms of reference for the following are as set out in the Constitution:

Audit and Procurement Committee

Cabinet

Coventry Health and Well-being Board

Ethics Committee

Independent Remuneration Committee

Licensing and Regulatory Committee

Planning Committee

Scrutiny Coordination Committee

Scrutiny Boards

2. The terms of reference for the other bodies are as set out below:

Corporate Parenting Board (To act as a Cabinet Advisory Panel for Looked after Children)

Terms of Reference

1. The Board will be constituted as a Cabinet Advisory Panel with a politically balanced membership.
2. To focus on the requirements in legislation and in good practice advice for Elected Member involvement and support in service improvement for looked after children and young people.
3. To develop a work programme and allocate and monitor tasks within the City Council to improve outcomes for looked after children.
4. To identify key areas where services and partner agencies need to deliver improved support for looked after children and refer these issues to the relevant organisations as necessary.
5. To develop and support direct communication with looked after children, including formal meetings and consultation leading to the establishment of a Children's Council, a structured pattern of visits to children's homes and social work team offices, and also informal meetings with looked after children and young people with a social and enjoyable element.

Cabinet Member for Policing and Equalities Constitutional Advisory Panel

Terms of Reference

1. To be responsible for keeping the Constitution up to date and to make recommendations on proposed amendments to the Constitution to the Cabinet Member for Policing and Equalities.
2. To consider recommendations from the Monitoring Officer or the Officer Working Group on updates to the Constitution or on ways in which the Constitution can be amended in order to better achieve its purpose.
3. To bring to the attention of the Monitoring Officer and the Cabinet Member for Policing and Equalities any matters of concern regarding the City Council's Constitution.

Note

Where the timescale does not permit the Advisory Panel to consider any proposed constitutional amendments, any recommendations to Council on those proposed changes to the constitution will be made by the Cabinet Member only

Cabinet Advisory Panel – School Organisation

Terms of Reference

1. The group will be constituted as a Cabinet Advisory Panel Group.
2. To consider any objections received to school organisation proposals (for example the establishment of a new school or the closure of a school) and make recommendations to the Local Authority (Cabinet) on the determination of those proposals.

Cabinet Advisory Panel - Coventry Local Development Plan

Terms of Reference

There is no legal requirement to set up an Advisory Panel to inform the development of a new Core Strategy, however, it is considered to be good practice to do so. The Advisory Panel will ensure regularly timetabled interaction between Elected Members of the group, in relation to the development of the Core Strategy, and ensure that key issues are identified and discussed early in the process.

Cabinet Member for Policing and Equalities Advisory Panel - Electoral Arrangements

Terms of Reference

- (1) To review the division of the 18 Wards within the City into Polling Districts in accordance with the Representation of the People Acts and associated legislation.

- (2) In consultation with local Ward Councillors and other such stakeholders as the Panel believe appropriate, to make recommendations to the Returning Officer about suitable polling places within each Ward within the City.
- (3) To consider the staffing arrangements, including the payment of fees, associated with elections and make appropriate recommendations to the Returning Officer and the Cabinet Member.
- (4) To make recommendations to the Cabinet Member and the Returning Officer in relation to any changes to procedures and practices as appropriate with regard to the electoral process within the City, especially in relation to any proposed legislative changes.

Cabinet Member for Policing and Equalities Advisory Panel - The Coventry Award of Merit

Terms of Reference

1. The object of the Coventry Award of Merit shall be to publicly acknowledge and honour behaviour reflecting the highest ideals of citizenship or outstanding performance in any worthy field of human endeavour which enhances the good name of the City of Coventry and affords inspiration to its citizens.
2. Any person, company or other organisation shall be eligible for consideration for the Coventry Award of Merit who has:-
 - 2.1 Rendered outstanding service to the City of Coventry in service to the local community.
 - 2.2 By outstanding personal effort in the field of sport, industry, government or the arts, brought particular renown to the City of Coventry.
 - 2.3 Made an outstanding contribution to the national life or in international affairs in any field of human activity in a manner which has brought credit upon the City of Coventry.
 - 2.4 By personal example of courage or devotion to duty and service to others, demonstrated the highest ideals of citizenship.
3. The grant of the Award of Merit shall be made by the City Council on the recommendation of Cabinet Member for Policing and Equalities, who will be advised by an Advisory Panel established for the purpose.
4. The Cabinet Member and Advisory Panel shall endeavour to maintain consistently high standards in the submission of recommendations and accordingly shall be at liberty to make such further enquiry into a nomination as they think proper, and shall be under no obligation to submit any recommendation unless they are satisfied that in doing so such standards would be maintained.

5. Any individual or organisation (including any member of the panel of Assessors) may submit a nomination for the Award of Merit. Any such nomination shall be in writing and submitted to the Deputy Chief Executive (Place), with a detailed statement of the grounds on which it is made.
6. The Award of Merit shall take such form as the City Council may from time to time determine but shall include a Citation signed by the Lord Mayor for the time being stating the grounds on which the Award has been made. Awards shall be made by the Lord Mayor at a public ceremony.

Cabinet Member for Policing and Equalities Advisory Panel – The Good Citizen Award

Terms of Reference

To provide advice and guidance and make recommendations to the Cabinet Member for Policing and Equalities on the Good Citizen Award.

In particular, to assist the Cabinet Member in the following roles:-

1. Promoting the Good Citizen Award and the honour conferred by the Council on recipients of the Award.
2. Promoting the Council's Equality and Diversity objectives and encouraging nominations from all the communities within Coventry
3. Considering nominations received and, in accordance with agreed criteria, approving recipients for the award to full Council

Cabinet Member for Policing and Equalities Advisory Panel - Disability Equality

Terms of Reference

Work jointly to tackle issues which are important to all disabled people in the city

Advise, comment and make recommendation to the Cabinet Member with responsibilities for Equalities on issues impacting disabled people

Take an annual report to the Cabinet Member with responsibilities for Equalities on the progress made through the Disability Equality Advisory Panel.

Identify key areas where services and partner agencies could deliver improvements.

Harness the skills, knowledge and abilities of panel members to strengthen working together to identify and resolve issues.

Provided a conduit for collating and disseminating key messages to disabled people.

Ensure young disabled people and other disability forums are working collaboratively with the panel.

To receive confirmation that all advice and recommendations have been considered and carried out or are to be implemented in the near future subject to Council policy

Membership of the panel will be reviewed on an annual basis.

The Disability Equality Advisory Panel will meet at least three times a year.

ACL Panel

Terms of Reference

The ACL Panel will be responsible for providing an overarching governance role in relation to the outstanding loan facility provided to ACL. This will include but not be limited to an overview of the following areas:-

- Financial overview
- Risk management
- Consider matters submitted by the Council's observer or appointee (as the case may be) on the Board of ACL
- Consider matters submitted by the Council's S.151 Officer
- Receive updates on any outstanding legal matters
- Any other item deemed appropriate

The Panel will also be responsible in making recommendations to the appropriate Council body. In order to facilitate the Panel's function it will have the authority to obtain any external professional advice deemed appropriate.

Political Proportionality

Report 10b

	Proportional Entitlement for groups - rounded			Proportional Entitlement for groups (2 decimal places)		
	Total	Con	Lab	Total %	Con %	Lab %
Total Councillors - 54						
Party seats	52	13	39	100.0%	25.0%	75.0%
Cabinet	10	0	10	10.0	n/a	n/a
Entitlement per group excluding Cabinet places				90	25.0	65.0
Planning Committee	11	3	8	11	2.75	8.25
Licensing and Regulatory Committee	14	4	10	14	3.50	10.50
Ethics	5	1	4	5	1.25	3.75
Audit and Procurement Committee	6	1	5	6	1.50	4.50
Scrutiny Board 1	9	3	6	9	2.25	6.75
Scrutiny Board 2	9	2	7	9	2.25	6.75
Scrutiny Board 3	9	3	6	9	2.25	6.75
Scrutiny Board 4	9	2	7	9	2.25	6.75
Scrutiny Board 5	9	2	7	9	2.25	6.75
Scrutiny Co-ordination Committee	9	2	7	9	2.25	6.75
Totals (excludes Cabinet)	90	23	67	90	22.5	67.5